



AGENDA

General Committee Meeting

Date: Monday, 11 November 2024

Time: 5.30 pm

**Location: Cowra Council Chambers
116 Kendal Street, Cowra**

**Dirk Wymer
Acting General Manager**

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I INTRODUCTION

I.1 Recording & publishing

In accordance with the Local Government Act (1993), Cowra Council is recording this meeting and will upload the recording to Council's website. By speaking at this meeting, you agree to being recorded and having that recording published in the public domain. Please ensure that when you speak at meetings you are respectful to others and use appropriate language at all times. Cowra Council accepts no liability for any defamatory or offensive remarks or gestures made during the course of this meeting.

I.2 Acknowledgement of Country

We acknowledge the traditional custodians of the land on which we gather, the Wiradjuri people, and pay our respects to elders both past and present.

I.3 Apologies and Applications for Leave of Absence by Councillors

List of apologies for the meeting.

I.4 Disclosures of Interest

Councillors and staff please indicate in relation to any interests you need to declare:

- a. What report/item you are declaring an interest in?
- b. Whether the interest is pecuniary or non-pecuniary?
- c. What is the nature of the interest?

I.5 Presentations

I.6 Public Forum

I invite any member of the public wishing to speak on an item in the agenda to please come to the lectern, introduce yourself, state the item you wish to speak on and allow time for any councillor or member of staff if they have declared an interest in the item to manage that conflict which may include them leaving the chamber during your presentation.

2 CONFIRMATION OF MINUTES

Confirmation of Minutes of General Committee Meeting held on 14 October 2024



MINUTES

**General Committee Meeting
Monday, 14 October 2024**

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**MINUTES OF COWRA COUNCIL
GENERAL COMMITTEE MEETING
HELD AT THE COWRA COUNCIL CHAMBERS, 116 KENDAL STREET, COWRA
ON MONDAY, 14 OCTOBER 2024 AT 5PM**

PRESENT: Cr Paul Smith (Mayor), Cr Nikki Kiss OAM (Deputy Mayor), Cr Cheryl Downing, Cr Ruth Fagan, Cr Tony Horton, Cr Cheryl Speechley, Cr Erin Watt, Cr Peter Wright

IN ATTENDANCE: Mrs Larissa Hackett (Acting General Manager and Director-Environmental Services), Mr Graham Apthorpe (Acting Director - Corporate Services), Mr Alan Dalton (Director - Corporate Services), Mr Dirk Wymer (Director-Infrastructure & Operations)

I INTRODUCTION

1.1 Recording & Publishing

The Mayor advised that the meeting was being recorded.

1.2 Acknowledgement of Country

The Mayor delivered the Acknowledgment of Country.

1.3 Apologies and Applications for Leave of Absence by Councillors

Apology

COMMITTEE RESOLUTION

Moved: Cr Erin Watt

Seconded: Cr Cheryl Speechley

That the apology received from Mr Paul Devery, General Manager be accepted and leave of absence granted.

CARRIED

1.4 Disclosures of Interest

Nil

1.5 Presentations

Nil

1.6 Public Forum

Nil

2 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION

Moved: Cr Cheryl Downing
 Seconded: Cr Erin Watt

That the minutes of General Committee Meeting held on 12 August 2024 be confirmed.

CARRIED

3 DIRECTOR-CORPORATE SERVICES REPORT

3.1 Rent of Enclosed Dedicated Roads - Adjustment to Revenue Policy

COMMITTEE RESOLUTION

Moved: Cr Cheryl Downing
 Seconded: Cr Nikki Kiss OAM

That the calculation for the Rent of Unused Public Roads Annual Rent fee be changed in the Revenue Policy for 2024/25 as follows:

Function/Activity	Unit of Measure	GST	Code	Adopted Charge 2024/2025	Total Charge 2024/2
RENT OF UNUSED PUBLIC ROADS					
Annual rent fee	Per road	Y	I	3% of current land value	Annual increase by Pegging percentage

CARRIED

3.2 Donation Request - Lachlan Valley Railway Society CoOp Ltd

COMMITTEE RESOLUTION

Moved: Cr Erin Watt
 Seconded: Cr Ruth Fagan

That Council provides a donation of \$500 ex gst to Lachlan Valley Railway Society Co-Op Ltd towards the costs of sealing its entry road.

CARRIED

3.3 Risk Management Policy

COMMITTEE RESOLUTION

Moved: Cr Erin Watt
 Seconded: Cr Ruth Fagan

That the risk management policy be adopted by council with the following amendments:

1. Reviews required annually
2. Addition to 6.2 of an unacceptable risk "could cause generational inequity through the unequal distribution of resources, opportunities, and outcomes across generations"
3. Amend Table 1, under 6.4, line "Financial Risks to read:

Risk Category	Generally Within Risk Appetite	Generally Outside of Risk Appetite
Financial Risks	Calculated financial risks to deliver important infrastructure or improve service delivery that do not place Council's long term financial sustainability at risk or risk generational inequity.	<p>Council has no appetite for decisions which may have a significant negative impact on Council's long term financial sustainability, <i>risk generational inequity</i> or are highly speculative.</p> <p>Council has no appetite for risks of internal fraud, collusion, theft and associated losses and reputational damage. Council has no appetite for decisions that would cause council to become unable to pay its debts as and when they fall due.</p>

4. Amend item 9 'Training' to read:

- 9.1 *Council will embed the principles of risk management into all training sessions and work with training providers to develop content that is tailored to the needs of the organisation.*
- 9.2 *All staff will receive basic risk management awareness training.*
- 9.3 *Any safety sensitive staff, key staff who are responsible for managing risks rated "High" and "Extreme", and management staff will receive additional training.*
[Delete: Managers may extend this training to include key staff where these staff members have a role which includes managing risk.]
- 9.4 *All councillors will receive risk management training at least once per term.*
[Delete: Managers should identify (ideally through the performance management process) those staff responsible for managing risks rated "High" and "Extreme" and ensure they receive training in managing risk appropriate to the severity of the risk being managed.]
- 9.5 *Refresher courses will be identified and undertaken as required.*

CARRIED

3.4 Fraud & Corruption Policy

COMMITTEE RESOLUTION

Moved: Cr Nikki Kiss OAM

Seconded: Cr Cheryl Downing

That the Fraud and Corruption Policy as presented be adopted with the addition of *'may include but not limited to'* to heading 8.

CARRIED

3.5 Investments and Financial Report

COMMITTEE RESOLUTION

Moved: Cr Erin Watt

Seconded: Cr Ruth Fagan

That Council defer the Investments and Financial Report for August and September 2024 until the October Council Meeting to await further information and corrections.

CARRIED

3.6 Section 355 Committee Draft Minutes - Cowra Regional Art Gallery Advisory Committee

COMMITTEE RESOLUTION

Moved: Cr Cheryl Downing

Seconded: Cr Erin Watt

That the draft Minutes of the Cowra Regional Art Gallery Advisory Committee meetings held on 10 July and 14 August 2024 be noted.

CARRIED

4 **DIRECTOR-ENVIRONMENTAL SERVICES REPORT**

4. Development Application No. 63/2024, Lot 1 DP 168201, 15 Somerset Street Cowra, Two lot 1 subdivision and the construction of two dwellings, lodged by M L Curtale

COMMITTEE RESOLUTION

Moved: Cr Ruth Fagan

Seconded: Cr Tony Horton

1. **That Council notes that the reason for the decision is that the proposal largely complies with Section 4.15 of the Environmental Planning and Assessment Act 1979. The variations to E.1.9.1, E.1.9.4, & E.1.11 of Part E of Council's Development Control Plan 2021 is sufficiently justified and the application was publicly notified and no submissions were received; and**
2. **That Council approves a variation to E.1.9.1, E.1.9.4, & E.1.11 of Part E of Council's Development Control Plan 2021 for this development to allow a**

front setback of 4 metres, a setback to the secondary street frontage of 3.503 metres, and a rear setback of 1.402 metres; and

3. That Development Application No. 63/2024, for a two-lot subdivision and the construction of two dwellings on Lot 1 DP 168201, 15 Somerset Street Cowra be approved subject to the following conditions:

GENERAL CONDITIONS

1. Development is to be in accordance with approved plans.

The development is to be implemented in accordance with the plans and supporting documents stamped and approved and set out in the following table except where modified by any conditions of this consent.

Plan No./ Supporting Document	Prepared by/Reference Details	Cowra Shire Council Reference
Cover DWG A01	BDAA Revision D 8/07/2024 Project 2024.492	Received 1 August 2024 Stamped No. 10.2024.63.1
Site Plan DWG A02	BDAA Revision D 8/07/2024 Project 2024.492	Received 1 August 2024 Stamped No. 10.2024.63.1
Building Layout DWG A03	BDAA Revision D 8/07/2024 Project 2024.492	Received 1 August 2024 Stamped No. 10.2024.63.1
Building Elevations (North and South) DWG A04	BDAA Revision D 8/07/2024 Project 2024.492	Received 1 August 2024 Stamped No. 10.2024.63.1
Building Elevations (East and West) DWG A05	BDAA Revision D 8/07/2024 Project 2024.492	Received 1 August 2024 Stamped No. 10.2024.63.1
Proposed Floor Plan Dwelling 2 DWG A06	BDAA Revision D 8/07/2024 Project 2024.492	Received 1 August 2024 Stamped No. 10.2024.63.1
Subdivision Plan DWG A07	BDAA Revision D 8/07/2024 Project 2024.492	Received 1 August 2024 Stamped No. 10.2024.63.1

BASIX Certificate No. 1755020M	Calare Civil Pty Ltd Issued: 10 July 2024	Received 1 August 2024 Stamped No. 10.2024.63.1
Statement of Environmental Effects Revision A	Currajong Pty Ltd 24 July 2024	Received 1 August 2024 Stamped No. 10.2024.63.1

In the event of any inconsistency between conditions of this development consent and the plans/supporting documents referred to above, the conditions of this development consent prevail.

2. The applicant shall comply with all relevant prescribed conditions of development consent under Part 4, Division 2 of the Environmental Planning and Assessment Regulation 2021 (see attached Advisory Note).
3. Any cutting and filling on the site shall be either battered at a maximum slope of one vertical to two horizontal (1V:2H) and revegetated or suitably retained by a retaining structure, designed and constructed to appropriate engineering standards. A retaining wall that does not comply with State Environmental Planning Policy (Exempt & Complying Development Codes) 2008 will require the prior consent of Council. The erection of retaining walls may require the approval and certification of a suitably qualified structural engineer. All works are to be carried out within the boundaries of the property and without affecting the structural integrity of boundary fencing or neighbouring structures.
4. Where the proposed building works necessitate the cutting-in of new stormwater outlets into the existing street kerb, the Applicant and plumbing/drainage contractor shall ensure that the following procedures are carried out:
 - (i) A kerb adaptor suitable for the particular kerb profile and capable of withstanding vehicle loadings is to be utilised;
 - (ii) The opening in the kerb is created by either a saw cut or bored hole only. Breaking out the kerb by impact methods is not permitted;
 - (iii) The kerb adaptor is to be kept flush with the top and outside face of the kerb; and
 - (iv) The fixing of the kerb adapter and filling in of side gaps is to be undertaken by the use of an epoxy resin. Mortar or concrete is not to be used.
5. The development is to be undertaken in the following stages:

Stage 1 – The subdivision of Lot 1 DP 168201 into 2 lots and the construction of the associated infrastructure including access crossings, driveways, landscaping and all service connections

Stage 2 – The construction of the proposed dwellings.

6. Pursuant to Section 4.17(4) of the Environmental Planning & Assessment Act 1979, the outcome that this development must achieve is the establishment of a single dwelling on each allotment. This is to be achieved by ensuring that both stages of the development are completed in accordance with condition 6.

CONDITIONS TO BE COMPLIED WITH PRIOR TO THE ISSUE OF A SUBDIVISION CERTIFICATE

7. The Applicant is to lodge with Cowra Shire Council a Subdivision Certificate Application together with the original plan. All necessary information to support the certificate release and the necessary fee is required to be included with the Subdivision Certificate Application.
8. Prior to the issue of a Subdivision Certificate, a separate application is to be made to Council, with the appropriate fee being paid, for the provision of suitably sized metered water services to the development.
9. Prior to issue of the Subdivision Certificate, the applicant shall connect all new lots in the plan of subdivision to Council's reticulated water supply system and sewer in Somerset Lane, and to the satisfaction of the relevant service provider, being Cowra Shire Council.
10. The Applicant is required to obtain a Certificate of Compliance pursuant to Section 64 of the Local Government Act 1993 certifying that all works, fees and charges required in connection with the provision of water supply and sewerage to the development have been undertaken and complied with in full. The certificate shall include all relevant works verified by appropriate inspections, fees and charges that are currently being applied at the time of the issue of the Subdivision Certificate.

Separate reticulated sewer mains and metered water services must be physically provided to the development in accordance with Cowra Infrastructure and Operations Engineering Standards. Council will not issue the Subdivision Certificate until the Compliance Certificate has been issued, verifying that all works have been satisfactorily completed. All monetary contributions in relation to the augmentation of reticulated water supply and sewerage must be paid in full to Cowra Shire Council before the Subdivision Certificate will be issued. Necessary inspections must be arranged at least 48 hours in advance. Contact Cowra Infrastructure and Operations on (02) 6340 2070.

11. Prior to the issue of a Subdivision Certificate, the Applicant must obtain consent from the roads authority pursuant to Section 138 of the Roads Act 1993 for the carrying out of works in a road reserve.

CONDITIONS TO BE COMPLIED WITH PRIOR TO THE ISSUE OF A CONSTRUCTION CERTIFICATE

12. Pursuant to Section 7.12 (formerly Section 94A) of the *Environmental*

Planning & Assessment Act 1979, the monetary contribution set out in the following table is to be paid to Council prior to the issue of a Construction Certificate. The contribution is current as at the date of this consent and is levied in accordance with the Cowra Section 94A Contributions Plan 2016 adopted on 26 April 2016. The contribution payable will be calculated in accordance with the contributions plan current at the time of payment, and will be adjusted at the time of payment in accordance with the Consumer Price Index (CPI) (All Groups Index for Sydney) published by the Australian Bureau of Statistic (ABS). Contribution amounts will be adjusted by Council each financial year.

Contribution Type	Proposed Cost of Development¹	Levy Percentage	Total Contribution	Contribution Rate Remains Current Until
Section 94A Contribution²	\$596,000.00	1%	\$5,960.00	30 June 2024

Notes

¹ As shown on the Development Application/Construction Certificate Application/Complying Development Certificate Application

² Council's Section 94A Contributions Plan 2016 may be viewed during office hours at Council's Customer Service Centre, 116 Kendal Street Cowra, or on Council website www.cowracouncil.com.au

13. Prior to the issue of a Construction Certificate, the Applicant must obtain consent from the roads authority pursuant to Section 138 of the Roads Act 1993 for the carrying out of works in a road reserve.

CONDITIONS TO BE COMPLIED WITH PRIOR TO THE COMMENCEMENT OF WORKS

14. The Applicant is to obtain a Construction Certificate from either Council or an Accredited Certifier, certifying that the proposed works are in accordance with the Building Code of Australia and applicable Council Engineering Standards prior to any building and or subdivision works commencing. No building, engineering or excavation work is to be carried out in relation to this development until the necessary construction certificates have been obtained. It is the responsibility of the Applicant to ensure that the development complies with the Building Code of Australia and applicable engineering standards in the case of building work and the applicable Council Engineering Standards in the case of subdivision works. This may entail alterations to the proposal so that it complies with these standards.
15. It is the responsibility of the Applicant to ensure that the development complies with the Building Code of Australia and applicable engineering standards in the case of building work.
16. The Applicant is to submit to Cowra Shire Council, at least two days prior to the commencement of any works, a 'Notice of Commencement of Building or Subdivision Works' and 'Appointment of Principal Certifier'.
17. Prior to the commencement of work on the site, all erosion and sediment

control measures shall be implemented and maintained prior to, during and after the construction phase of the development. The erosion and sediment control measures are to comply with Part B of Cowra Shire Council Development Control Plan 2021 at all times.

18. Prior to the construction of the retaining wall a 'peg-out' survey plan is to be submitted to the Principal Certifier which establishes the position of the property boundary and demonstrates that the development will be constructed entirely within the boundaries of the property.

CONDITIONS TO BE COMPLIED WITH DURING CONSTRUCTION

19. While building work is being carried out, any such work must not continue after each critical stage inspection unless the principal certifier is satisfied the work may proceed in accordance with this consent and the relevant construction certificate.
20. Any damage caused to footpaths, roadways, utility installations and the like by reason of construction operations shall be made good and repaired to a standard equivalent to that existing prior to commencement of construction. The full cost of restoration/repairs of property or services damaged during the works shall be met by the Applicant.
21. All storage of goods and building materials and the carrying out of building operations related to the development proposal shall be carried out within the confines of the property. All vehicles must be parked legally and no vehicles are permitted to be parked over the public footpath. The unloading of building materials over any part of a public road by means of a lift, hoist or tackle projecting over the footway will require separate approval under Section 68 of the Local Government Act 1993.
22. Building activities and excavation work involving the use of electric or pneumatic tools or other noisy operations shall be carried out only between 7.00 am and 6.00 pm on weekdays and 8.00 am and 1.00 pm on Saturdays. No work on Sundays or Public Holidays is permitted.
23. All building rubbish and debris, including that which can be windblown, shall be contained on site in a suitable container for disposal at an approved Waste Landfill Depot. The container shall be erected on the building site prior to work commencing and shall be maintained for the term of the construction to the completion of the project. No building rubbish or debris shall be placed or permitted to be placed on any adjoining public reserve, footway or road. The waste container shall be regularly cleaned to ensure proper containment of the building wastes generated on the construction site.
24. All roofed and paved areas are to be properly drained in accordance with the Plumbing Code of Australia and discharged to Council's stormwater management system.
25. As soon as is practical, and within a maximum of 7 days following the placement of any roofing material, all guttering and downpipes must be

installed and connected to Council's drainage system. If no Council drainage system is available, the guttering and downpipes must be discharged away from the building site onto a stable vegetated area in a manner that does not discharge concentrated storm water flow and cause nuisance or erosion to adjoining properties.

26. All plumbing work shall be carried out by a licensed plumber and drainer and to the requirements of the Plumbing Code of Australia. The licensed plumber or drainer must submit a Notice of Works form to Council prior to the commencement of any plumbing and drainage works and a Certificate of Compliance at the completion of the works. The plumbing and drainage works must be inspected by Council at the time specified below:
- (a) **Internal Drainage:** When all internal drainage work is installed and prior to concealment. Pipes should be under water test.
 - (b) **External Drainage:** When all external drainage work is installed and prior to concealment. Pipes should be under water test.
 - (c) **Water Supply:** Hot and cold-water supply pipework, when the pipework is installed and prior to concealment. Pipes should be under pressure test.
 - (d) **Stormwater:** When the stormwater and roof water drainage system has been completed.

CONDITIONS TO BE COMPLIED WITH PRIOR TO OCCUPATION OR COMMENCEMENT OF USE

27. The Applicant must not commence occupation or use of the dwellings until a Whole or Partial Occupation Certificate has been issued from the Principal Certifier appointed for the subject development.
28. Prior to issue of any Occupation Certificate, the Applicant shall construct the access crossings to the development site from Somerset Lane in accordance with consent from the road's authority pursuant to Section 138 of the Roads Act 1993 for the carrying out of works in a road reserve. The driveway is to be constructed in accordance with the Section 138 Permit. All costs associated with the construction of the access driveway(s) shall be borne by the Applicant.

ADVICE

If, during work, an Aboriginal object is uncovered then **WORK IS TO CEASE IMMEDIATELY** and the Office of Environment & Heritage is to be contacted urgently on (02) 6883 5300. Under the National Parks and Wildlife Act 1974 it is an offence to harm an Aboriginal object or place without an 'Aboriginal heritage impact permit' (AHIP). Before making an application for an AHIP, the applicant must undertake Aboriginal community consultation in accordance with clause 80C of the NPW Regulation.

CARRIED

In Favour: Crs Ruth Fagan, Paul Smith, Nikki Kiss OAM and Tony Horton

Against: Crs Cheryl Downing, Erin Watt, Peter Wright and Cheryl Speechley

EQUAL

The Mayor used a casting vote and the motion was carried.

4.2 Development Application No. 54/2024, Lot 2 DP 746612, 25 Porters Mount Road Cowra, Demolition of an existing shed and construction of a new shed, lodged by W Loader

COMMITTEE RESOLUTION

Moved: Cr Erin Watt

Seconded: Cr Cheryl Speechley

1. That Council notes that the reason for the decision is that the proposal largely complies with Section 4.15 of the Environmental Planning and Assessment Act 1979. The variations to G.3.4.2. (b) of Part G of Council’s Development Control Plan 2021 is sufficiently justified and the application was publicly notified and no submissions were received; and
2. That Council approves a variation to G.3.4.2. (b) of Part G of Council’s Development Control Plan 2021 for this development to allow a shed height of 5.572 metres; and
3. That Development Application No. 54/2024, for the construction of a demolition of an existing shed and construction of a new shed on Lot: 2 DP: 746612, 25 Porters Mount Road Cowra be subject to the following conditions:

GENERAL CONDITIONS

1. Development is to be in accordance with approved plans.

The development is to be implemented in accordance with the plans and supporting documents stamped and approved and set out in the following table except where modified by any conditions of this consent.

Plan No./ Supporting Document	Prepared by/Reference Details	Cowra Shire Council Reference
Site Plan	William Loader Architectural & Marine Design Job No. DA01 June 2024	Received 15 July 2024 Stamped DA 10.2024.54.1
Elevations Sheet 2	Best Sheds Job 1494638098 16 October 2023	Received 15 July 2024 Stamped DA 10.2024.54.1

Elevations Sheet 3	Best Sheds Job 1494638098 16 October 2023	Received 15 July 2024 Stamped DA 10.2024.54.1
Floor Plan Sheet 6	Best Sheds Job 1494638098 16 October 2023	Received 15 July 2024 Stamped DA 10.2024.54.1
Proposed Uses Sheet 6 P2	Best Sheds Job 1494638098 16 October 2023	Received 23 August 2024 Stamped DA 10.2024.54.1 (B)
Statement of Environmental Effects (Pro forma template)	William Loader N/D	Received 23 August 2024 Stamped DA 10.2024.54.1 (B)

In the event of any inconsistency between conditions of this development consent and the plans/supporting documents referred to above, the conditions of this development consent prevail.

- The applicant shall comply with all relevant prescribed conditions of development consent under Part 4, Division 2 of the Environmental Planning and Assessment Regulation 2021 (see attached Advisory Note).

CONDITIONS TO BE COMPLIED WITH PRIOR TO THE COMMENCEMENT OF DEMOLITION WORKS

- All utility service connections, including sewer and water, shall be properly disconnected as part of the demolition works. In this regard the Applicant must consult with relevant service authorities regarding their requirements for the disconnection of services prior to any demolition works commencing at the site.

CONDITIONS TO BE COMPLIED WITH DURING DEMOLITION WORKS

- The demolition works shall comply with the provisions of Australian Standard AS2601:2001 The Demolition of Structures and the *Work Health and Safety Act 2011*.
- Demolition works are to be carried out so as not to cause damage to adjacent and adjoining properties. All damage arising from the removal of the building is to be made good and any necessary repairs and renovations are carried out within six months. Existing site to be left in a clear, clean condition with all existing plumbing and drainage lines terminated to the satisfaction of Council.
- All works involving the removal and disposal of asbestos cement and other products containing asbestos must only be undertaken by

contractors who hold a current WorkCover licence appropriate to the work being undertaken.

7. **Any removal, transport and disposal of asbestos or other contaminated waste materials shall be controlled in accordance with the Work Health and Safety Act 2011 and the Safe Work Australia Code of Practice – How to Manage and Control Asbestos in the Workplace. Any delivery of asbestos waste to Cowra Shire Council’s Materials Recycling Facility (MRF) must be pre-booked by phoning the MRF on (02) 6340 2140.**
8. **In the event of any damage being caused to the existing kerb, guttering, footpath, water mains, sewer mains or public roadway during demolition works, the applicant shall reimburse the Council for the full costs of repairing and making good. Any temporary cross-over material must not remain in the street gutter.**
9. **All storage of goods and building materials and the carrying out of building operations related to the development proposal shall be carried out within the confines of the property. All vehicles must be parked legally and no vehicles are permitted to be parked over the public footpath. The unloading of building materials over any part of a public road by means of a lift, hoist or tackle projecting over the footway will require separate approval under Section 68 of the Local Government Act 1993.**
10. **Demolition work involving the use of electric or pneumatic tools or other noisy operations shall be carried out only between 7.00 am and 6.00 pm on weekdays and 8.00 am and 1.00 pm on Saturdays. No work on Sundays or Public Holidays is permitted.**
11. **All building rubbish and debris, including that which can be windblown, shall be contained on site in a suitable container for disposal at an approved Waste Landfill Depot. The container shall be erected on the development site prior to work commencing and shall be maintained for the term of the demolition to the completion of the project. No building rubbish or debris shall be placed or permitted to be placed on any adjoining public reserve, footway or road. The waste container shall be regularly cleaned to ensure proper containment of the building wastes generated on the demolition site.**
12. **On the completion of any asbestos removal works, a Clearance Certificate is to be obtained in accordance with the *Work Health and Safety Regulations 2011* and provided to Council.**

CONDITIONS TO BE COMPLIED WITH PRIOR TO THE COMMENCEMENT OF WORKS

13. **The Applicant is to obtain a Construction Certificate from either Council or an Accredited Certifier, certifying that the proposed works are in accordance with the Building Code of Australia and applicable Council Engineering Standards prior to any building and or subdivision works commencing. No building, engineering or excavation work is to be**

carried out in relation to this development until the necessary construction certificates have been obtained. It is the responsibility of the Applicant to ensure that the development complies with the Building Code of Australia and applicable engineering standards in the case of building work and the applicable Council Engineering Standards in the case of subdivision works. This may entail alterations to the proposal so that it complies with these standards.

14. It is the responsibility of the Applicant to ensure that the development complies with the Building Code of Australia and applicable engineering standards in the case of building work.
15. The Applicant is to submit to Cowra Shire Council, at least two days prior to the commencement of any works, a 'Notice of Commencement of Building or Subdivision Works' and 'Appointment of Principal Certifier'.
16. Prior to the commencement of work on the site, all erosion and sediment control measures shall be implemented and maintained prior to, during and after the construction phase of the development. The erosion and sediment control measures are to comply with Part B of Cowra Shire Council Development Control Plan 2021 at all times.

CONDITIONS TO BE COMPLIED WITH DURING CONSTRUCTION

17. While building work is being carried out, any such work must not continue after each critical stage inspection unless the principal certifier is satisfied the work may proceed in accordance with this consent and the relevant construction certificate.
18. Any damage caused to footpaths, roadways, utility installations and the like by reason of construction operations shall be made good and repaired to a standard equivalent to that existing prior to commencement of construction. The full cost of restoration/repairs of property or services damaged during the works shall be met by the Applicant.
19. All storage of goods and building materials and the carrying out of building operations related to the development proposal shall be carried out within the confines of the property. All vehicles must be parked legally and no vehicles are permitted to be parked over the public footpath. The unloading of building materials over any part of a public road by means of a lift, hoist or tackle projecting over the footway will require separate approval under Section 68 of the Local Government Act 1993.
20. Building activities and excavation work involving the use of electric or pneumatic tools or other noisy operations shall be carried out only between 7.00 am and 6.00 pm on weekdays and 8.00 am and 1.00 pm on Saturdays. No work on Sundays or Public Holidays is permitted.
21. All building rubbish and debris, including that which can be windblown,

shall be contained on site in a suitable container for disposal at an approved Waste Landfill Depot. The container shall be erected on the building site prior to work commencing and shall be maintained for the term of the construction to the completion of the project. No building rubbish or debris shall be placed or permitted to be placed on any adjoining public reserve, footway or road. The waste container shall be regularly cleaned to ensure proper containment of the building wastes generated on the construction site.

22. All roofed and paved areas are to be properly drained in accordance with the Plumbing Code of Australia and discharged three metres clear of any building/structure in a manner that does not cause soil erosion or nuisance to adjoining properties.

CONDITIONS TO BE COMPLIED WITH PRIOR TO OCCUPATION OR COMMENCEMENT OF USE

23. The Applicant must not commence occupation or use of the shed until a Whole or Partial Occupation Certificate has been issued from the Principal Certifier appointed for the subject development.

ADVICE

If, during work, an Aboriginal object is uncovered then **WORK IS TO CEASE IMMEDIATELY** and the Office of Environment & Heritage is to be contacted urgently on (02) 6883 5300. Under the National Parks and Wildlife Act 1974 it is an offence to harm an Aboriginal object or place without an 'Aboriginal heritage impact permit' (AHIP). Before making an application for an AHIP, the applicant must undertake Aboriginal community consultation in accordance with clause 80C of the NPW Regulation.

CARRIED

In Favour: Crs Ruth Fagan, Paul Smith, Cheryl Downing, Nikki Kiss OAM, Erin Watt, Peter Wright, Tony Horton and Cheryl Speechley

Against: Nil

CARRIED 8/0

- 4.3 Cowra Development Control Plan 2021 – Amended Part E.4 – Urban and Village Development – addition of Valley View Estate planning controls

COMMITTEE RESOLUTION

Moved: Cr Ruth Fagan
Seconded: Cr Nikki Kiss OAM

1. That Council notes the draft amended Part E which seeks to modify Cowra Development Control Plan 2021 by including specific planning controls for Valley View Estate including the deletion of the paragraph under E.4.6.2 b) At least 75% of the landscaped areas must be planted with indigenous species on pages 89 and 283.
2. That the draft amended Part E of the Cowra Development Control Plan

2021 be placed on public exhibition for a period of 28 days in accordance with Cowra Community Participation Plan 2024.

3. That following public exhibition, the Draft amended Part E of Cowra Development Control Plan 2021 be reported back to council after consideration of any public submissions and formal adoption.

CARRIED

In Favour: Crs Ruth Fagan, Paul Smith, Nikki Kiss OAM, Peter Wright, Tony Horton and Cheryl Speechley

Against: Crs Cheryl Downing and Erin Watt

CARRIED 6/2

5 LATE REPORTS

Nil

6 NOTICES OF MOTIONS

Nil

7 CONFIDENTIAL MATTERS

COMMITTEE RESOLUTION

Moved: Cr Peter Wright

Seconded: Cr Nikki Kiss OAM

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

8 CONFIDENTIAL DIRECTOR-CORPORATE SERVICES

8.1 Request for Water Account Adjustment - Assessment Number 55

This matter is considered to be confidential under Section 10A(2)(a) and (b) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors) and discussion in relation to the personal hardship of a resident or ratepayer.

CARRIED

3 DIRECTOR-CORPORATE SERVICES REPORT

3.1 Section 355 Committee Draft Minutes – Australian Chapter of the World Peace Bell Association

File Number: D24/1687

Author: Alan Dalton, Director - Corporate Services

RECOMMENDATION

That the draft Minutes of the Australian Chapter of the World Peace Bell Association meetings held on 10 September and 22 October 2024 be noted.

INTRODUCTION

Attached for the information of Councillors are the draft Minutes from the recent Section 355 Committee meetings for the Australian Chapter of the World Peace Bell Association.

BUDGETARY IMPLICATIONS

Nil

ATTACHMENTS

1. Minutes - Australian Chapter of the World Peace Bell Association - 10 September 2024 [↓](#)
2. Minutes - Australian Chapter of the World Peace Bell Association - 22 October 2024 [↓](#)



MINUTES

**Australian Chapter of The World
Peace Bell Association Meeting
Tuesday, 10 September 2024**

AUSTRALIAN CHAPTER OF THE WORLD PEACE BELL ASSOCIATION MEETING MINUTES **10 SEPTEMBER 2024**

Order Of Business

1 Apologies3

2 Confirmation of Minutes.....3

3 General Business.....3

 3.1 World Peace Day Youth Forum Update 3

 3.2 2024 Cowra Rotary Peace Day Dinner 4

4 Next Meeting Date4

5 Meeting Close.....4

AUSTRALIAN CHAPTER OF THE WORLD PEACE BELL ASSOCIATION MEETING MINUTES 10 SEPTEMBER 2024

**MINUTES OF COWRA COUNCIL
AUSTRALIAN CHAPTER OF THE WORLD PEACE BELL ASSOCIATION
MEETING HELD AT THE COMMITTEE ROOM ONE
ON TUESDAY, 10 SEPTEMBER 2024 AT 10AM**

PRESENT: Cheryl Downing, Jan Munday, Ian Brown, Erin Watt

IN ATTENDANCE: Emma Millward & Linda Barron (Community Development Officers)

1 APOLOGIES

Maggie Wright, Margaret Britton, Susan Britton

2 CONFIRMATION OF MINUTES**RECOMMENDATION**

That the minutes of Australian Chapter of The World Peace Bell Association Meeting held on 13 August 2024 be confirmed.

Moved: Cheryl Downing

Seconded: Linda Barron

3 GENERAL BUSINESS**3.1 World Peace Day Youth Forum Update**

There are currently 104 students registered for the Youth Forum to be held on Thursday 19 September at the Cowra Civic Centre.

Emma has met with the Civic Centre to discuss technical requirements and catering. Emma to contact the Civic Centre and request layout of the auditorium be changed to x10 tables of 12 seats with tiered chairs retracted. This layout will be used for the whole day.

There will be three UN Youth Facilitators in attendance, alongside two committee members and five adult volunteers and 10 CYC members. One adult and one CYC member will be allocated to each table of students for the workshop.

Dinanwan Connections are unable to participate in the Peace Bell Ceremony at 12.30pm. Emma to contact Isabel Coe/Aunty Esther Cutmore to perform the Welcome to Country. Cheryl Downing to MC the Peace Bell Ceremony.

Craig Foster will be driving from Sydney on the morning of the Forum and will arrive at midday in time for the World Peace Bell Ceremony and keynote speech.

CYC members to meet at Civic Centre at 3.30pm on Wednesday 18th September to set-up the Forum.

The draft World Peace Bell video produced by Katie Bell Photography was shown to the meeting. All agreed it was wonderful. 30 second excerpt to be created for social media.

AUSTRALIAN CHAPTER OF THE WORLD PEACE BELL ASSOCIATION MEETING MINUTES **10 SEPTEMBER 2024**

RECOMMENDATION

That the report on the World Peace Day Youth Forum update be received and noted.

3.2 2024 Cowra Rotary Peace Day Dinner

Bob Griffiths has indicated there are currently 30 Rotary tickets sold for the dinner. Emma to finalise the Council staff and Cowra Youth Council tickets bookings asap. These groups, added to the current online bookings, make up an estimated 100 in attendance at the dinner.

Rotary to provide run sheet.

Emma to promote the dinner across all platforms over the next week to get more sales.

RECOMMENDATION

That the report be received and noted.

4 NEXT MEETING DATE

The next meeting will be held on Tuesday 22 October 2024 at 10:30AM at Japanese Garden Cafe.

5 MEETING CLOSE

The Meeting closed at 11:01AM.

.....
CHAIRPERSON



MINUTES

Australian Chapter of The World Peace Bell Association Meeting Tuesday, 22 October 2024

AUSTRALIAN CHAPTER OF THE WORLD PEACE BELL 22 OCTOBER 2024
ASSOCIATION MEETING MINUTES

Order Of Business

1 Apologies3

2 Confirmation of Minutes.....3

3 General Business.....3

 3.1 2024 World Peace Day in Cowra Debrief..... 3

4 Next Meeting Date4

5 Meeting Close.....4

**AUSTRALIAN CHAPTER OF THE WORLD PEACE BELL
ASSOCIATION MEETING MINUTES**

22 OCTOBER 2024

**MINUTES OF COWRA COUNCIL
AUSTRALIAN CHAPTER OF THE WORLD PEACE BELL ASSOCIATION
MEETING HELD AT THE COWRA JAPANESE GARDEN
ON TUESDAY, 22 OCTOBER 2024 AT 10:30AM****PRESENT:** Cr Cheryl Downing, Mrs Jan Munday, Mr Ian Brown, Mrs Maggie Wright**IN ATTENDANCE:** Emma Millward (Community Development Officer), Linda Barron (Community Development Officer), Doug Wright**1 APOLOGIES**

Cr Erin Watt, Margaret Britton

2 CONFIRMATION OF MINUTES**RECOMMENDATION****That the minutes of Australian Chapter of The World Peace Bell Association Meeting held on 10 September 2024 be confirmed.**

To be moved at the next meeting of the Australian Chapter of the World Peace Bell Committee.

3 GENERAL BUSINESS**3.1 2024 World Peace Day in Cowra Debrief**

The 2024 Cowra Youth Peace Forum was held on Thursday 19th September 2024 at the Cowra Civic Centre.

Over 100 students and teachers attended the Forum, which was hosted by the Australian Chapter of the World Peace Bell and the Cowra Youth Council.

The Forum commenced with the first official screening of the video, *A Journey from Conflict to Peace | Cowra Peace Bell*. This promotional and educational video was funded by the bequest of the Margaret Weir Estate, produced by Katie Brown Photography and was very well received by the audience at the Forum.

Four UN Youth NSW Facilitators travelled to Cowra from Sydney to facilitate a workshop on peace for the Forum, which was engaging for students, teachers and volunteers alike.

The Forum also included a public speaking competition with the theme: "How Do We Foster Peace in our Community?"

The Competition was open to school students in the Cowra Shire with prizes awarded to placegetters in three categories: Primary School Section, Junior High School Section and Senior High School Section.

The 2024 guest speaker for the Forum was former Socceroo, broadcaster, adjunct professor, author and human rights activist, Craig Foster. Craig was very well received by the student delegates, engaging with them exceptionally well.

**AUSTRALIAN CHAPTER OF THE WORLD PEACE BELL
ASSOCIATION MEETING MINUTES**

22 OCTOBER 2024

Craig also performed the guest speaker role at the Rotary Club of Cowra World Peace Day Dinner that evening and proved an engaging and thought-provoking speaker.

The overall feedback from the Committee and attendees was that World Peace Day in Cowra was a tremendous success.

A tentative date of Thursday 18th September 2025 has been set for the next World Peace Day in Cowra.

RECOMMENDATION

That the report on 2024 World Peace Day in Cowra – Debrief, be received and noted.

4 NEXT MEETING DATE

The next meeting will be held in March 2025.

5 MEETING CLOSE

The Meeting closed at 11:45AM.

.....
CHAIRPERSON

3.2 Cowra Families Into Sport Day

File Number: D24/1793

Author: Alan Dalton, Director - Corporate Services

RECOMMENDATION

That Council note the Cowra Sport & Recreation Committee report on the Cowra Families into Sport Day.

INTRODUCTION

The inaugural Cowra Families into Sport Day was held on Sunday 13 October 2024 at Twigg Oval. The event was planned and organised by the Cowra Sport & Recreation Committee with the aim of introducing children to a variety of different sporting activities and encouraging increased participation in local clubs. The sports included were:

- Cricket
- Rugby League/League Tag
- Soccer
- Little Athletics
- Triathlon
- AFL
- Golf

BACKGROUND

The Cowra Sport & Recreation Committee initiated the Cowra Families into Sport project to encourage increased participation in sport through local sports clubs. The approach of promoting the event to families was also designed to encourage parents to get involved with their children to maximise the benefits of sports participation and assist in building the volunteer base essential to community sport.

The project outcomes are relevant to strategies 4.1, 4.3 and 4.4 of the 2021 Cowra Sport & Recreation Plan, assisting clubs to grow participation, delivering sports activation events, and supporting community initiatives aimed at increasing physical activity.

Planning & Preparation

The Cowra Sport & Recreation Committee had a series of planning sessions to prepare for the Cowra Families into Sport Day (CFISD). Members also undertook to organise the sports-specific sessions for their individual sports. AFL and PCYC Basketball were invited to join to round out the program to 8 sports. The PCYC withdrew prior to the event due to staffing limitations.

In-kind sponsorships were secured by Committee members from Cowra Motors, Mr Embroidery, and Club Cowra. Council provided financial support through the budget allocation for implementation of the Cowra Sport & Recreation Plan, administered by the Community Development Team.

Branding & Promotion

The Committee Chair, Marc McLeish, designed logos for the Committee and the CFISD event. Marc also designed the event poster which was widely used in event promotion. A copy of the flyer is included in Attachment A.

Promotional strategies included social media, Council website, flyers in local businesses, direct promotion through schools and sports clubs, listing on Cowra Tourism Events Calendar and distribution through internal Council channels.

It was noted that increasing the promotion period from three weeks to a minimum of one month, would be beneficial for future events.

Event Attendance

Online registrations were handled through Club Cowra's ticketing system. 65 people registered for the event, including 15 adults and 50 children. On the day, 46 children aged from 4 to 16yrs participated in the activities, with approximately 20 parents in attendance. Participation in the event was free.

Coaches from Cricket NSW and Little Athletics NSW joined with local Golf Professional, Tom Perfect and club coaches from Cowra Blues AFL, Cowra Rugby League, Cowra Little Athletics, Cowra Junior Soccer and Cowra Triathlon clubs to run the sports sessions. A team of 18 volunteers, including all members of the Cowra Sport & Recreation Committee, assisted throughout the day in various capacities to ensure the smooth running of the event.

Given the reduced promotion time, the Committee was pleased with the turnout for the event, especially given that it was the first time an event of this nature had been trialled.

Event Program

The Cowra Families into Sport Day ran from 9.30am to 3.00pm with participants checking in on arrival. All children received a branded back pack with a wide range of brochures advertising the various sporting activities on offer in Cowra.

Children were split into four age groupings of mixed gender and rotated through each of the sporting activities in a round-robin style format. Four sports were run in the morning session and the remaining three sports in the afternoon, with a free BBQ lunch provided.

The groups transitioned smoothly between activities thanks to the MC coordination by Marc McLeish. It was noted that the weather became quite hot in the afternoon and some younger participants left early.

Giveaways of sports equipment sponsored by Cowra Motors, AFL and Club Cowra finished the day on a high.

Event Outcomes

Feedback received from parents was overwhelmingly positive. Children were highly engaged in the activities and had a lot of fun throughout the day. Numerous families indicated their children are interested in trying a new sport after participating in the day.

The Triathlon Club gained a group of new members following the event, with Little Athletics, cricket and golf, also receiving enquiries. The impact on participation in the winter sports of AFL and Rugby League will not be known until next season.

Community volunteer support for the event was excellent, led by a strong commitment from the Cowra Sport & Recreation Committee. Each of the local sports involved in the event also put a lot of effort into running their activities and the quality of the sessions could be seen by the level of engagement achieved, and the smiles on the children’s faces. It was also encouraging to see that eight of the volunteers were young people.

Staging of the Cowra Families into Sport Day generated interest amongst other Cowra sports clubs in the network with Rugby Union and Netball expressing interest in being involved in future events. The event also increased the profile of the Sport & Recreation Committee with new members expected to nominate for the Committee at the AGM in December.

Suggestions for future events included:

- Shortening the event to half a day as it was too long for the younger children;
- Scheduling the event before season sports registrations open; and
- Holding two events per year with relevant seasonal sports – i.e. a summer and winter sports focus.

The Cowra Sport & Recreation Committee is actively considering holding a second event in Autumn 2025.





BUDGETARY IMPLICATIONS

\$2,000 was previously approved for this event.

ATTACHMENTS

- I. Cowra Families Into Sport Day Flyer [↓](#)

CSRC
COWRA SPORT & REC COMMITTEE

COWRA FAMILIES INTO SPORT DAY

SUNDAY 13TH OCTOBER
TWIGG OVAL, COWRA
9:30 - 3:30PM

bitly

Cowra Council

COWRA MOTORS
Good people to do business with.

SPORTSPower

Mr EMBROIDERY

CLUB COWRA
THE COWRA SERVICES CLUB LTD

COWRA
Junior Cricket

PCYC
COWRA

COWRA
STINGRAYS
SWIMMING CLUB

COWRA & DISTRICT
SOCCER CLUB

Cowra
Triathlon Club



3.3 Investments and Financial Report

File Number: D24/1810

Author: Alan Dalton, Director - Corporate Services

RECOMMENDATION**That Council note the Investments and Financial Report for October 2024.**

INTRODUCTION

The purpose of this report is to provide Councillors with useful and timely information on Council's investments, rate collections, loans and estimated financial position.

BACKGROUND

The Local Government (General) Regulation 2021 (Part 9, Division 5, Clause 212), effective from 1 September 2021, requires the Responsible Accounting Officer of a Council to provide a written report setting out details of all monies that have been invested under Section 625 (2) of the Local Government Act 1993, as per the Minister's Order of 12 January 2011 published in the Government Gazette on 11 February 2011. The Responsible Officer must also include in the report a certificate as to whether the investment has been made in accordance with the Act, the Regulations and the Council's Investment Policies. This certificate appears below the table of investments.

BUDGETARY IMPLICATIONS

Nil

ATTACHMENTS

1. Investments & Financial Report - October 2024 [↓](#)

ATTACHMENT

2024-2025 Investments and Financial Report
October 2024

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Investments

I. Investments Portfolio

Council's investments are as listed below in lodgement date order as at 31 October 2024:

Funding Institution	S&P Rating	Date Lodged	Term (Days)	%	Date Due	Principal \$
SUNCORP-METWAY LTD	A-1	23/01/2024	300	5.20%	18/11/2024	500,000.00
ING BANK	A-2	30/01/2024	300	5.10%	25/11/2024	500,000.00
ING BANK	A-2	30/01/2024	365	5.17%	29/01/2025	500,000.00
ST GEORGE BANK	A-1+	22/02/2024	253	4.88%	1/11/2024	500,000.00
ST GEORGE BANK	A-1+	22/02/2024	257	4.88%	5/11/2024	500,000.00
NATIONAL AUSTRALIA BANK LTD	A-1+	27/02/2024	259	5.10%	12/11/2024	500,000.00
NATIONAL AUSTRALIA BANK LTD	A-1+	27/02/2024	266	5.10%	19/11/2024	500,000.00
ST GEORGE BANK	A-1+	6/03/2024	244	4.88%	5/11/2024	500,000.00
SUNCORP-METWAY LTD	A-1	12/03/2024	245	5.05%	12/11/2024	500,000.00
BENDIGO & ADELAIDE BANK LTD	A-2	19/03/2024	273	5.03%	17/12/2024	1,000,000.00
ING BANK	A-2	9/04/2024	245	4.89%	10/12/2024	1,000,000.00
ST GEORGE BANK	A-1+	23/04/2024	259	4.88%	7/01/2025	500,000.00
ING BANK	A-2	4/06/2024	224	5.04%	14/01/2025	500,000.00
ING BANK	A-2	4/06/2024	231	5.04%	21/01/2025	500,000.00
NATIONAL AUSTRALIA BANK LTD	A-2	4/06/2024	217	5.15%	7/01/2025	500,000.00
COMMONWEALTH BANK OF AUSTRALIA	A-1+	11/06/2024	217	4.86%	14/01/2025	500,000.00
NATIONAL AUSTRALIA BANK LTD	A-1+	18/06/2024	217	5.15%	21/01/2025	500,000.00
NATIONAL AUSTRALIA BANK LTD	A-1+	18/06/2024	224	5.15%	28/01/2025	500,000.00
NATIONAL AUSTRALIA BANK LTD	A-2	25/06/2024	252	5.15%	4/03/2025	500,000.00
NATIONAL AUSTRALIA BANK LTD	A-2	25/06/2024	287	5.15%	8/04/2025	500,000.00
BENDIGO & ADELAIDE BANK LTD	A-2	2/07/2024	217	5.16%	4/02/2025	500,000.00
COMMONWEALTH BANK OF AUSTRALIA	A-1+	2/07/2024	126	4.82%	5/11/2024	500,000.00
ING BANK	A-2	2/07/2024	217	5.09%	4/02/2025	500,000.00
SUNCORP-METWAY LTD	A-1	2/07/2024	154	5.16%	3/12/2024	500,000.00
SUNCORP-METWAY LTD	A-1	2/07/2024	196	5.26%	14/01/2025	500,000.00
NATIONAL AUSTRALIA BANK LTD	A-2	9/07/2024	154	5.25%	10/12/2024	500,000.00
ING BANK	A-2	18/07/2024	243	5.16%	18/03/2025	500,000.00
COMMONWEALTH BANK OF AUSTRALIA	A-1+	23/07/2024	245	4.97%	25/03/2025	500,000.00
COMMONWEALTH BANK OF AUSTRALIA	A-1+	23/07/2024	252	4.97%	1/04/2025	500,000.00
NATIONAL AUSTRALIA BANK LTD	A-1+	30/07/2024	210	5.30%	25/02/2025	500,000.00
ING BANK (Wyangala Sewer Handover)	A-2	1/08/2024	187	5.12%	4/02/2025	920,914.23
COMMONWEALTH BANK OF AUSTRALIA	A-1+	6/08/2024	182	4.81%	4/02/2025	500,000.00
ING BANK	A-2	6/08/2024	245	5.10%	8/04/2025	500,000.00
SUNCORP-METWAY LTD	A-1	13/08/2024	182	4.93%	11/02/2025	500,000.00
NATIONAL AUSTRALIA BANK LTD	A-2	20/08/2024	210	5.00%	18/03/2025	500,000.00
ING BANK	A-2	27/08/2024	182	4.94%	25/02/2025	500,000.00
COMMONWEALTH BANK OF AUSTRALIA	A-1+	3/09/2024	182	4.80%	4/03/2025	500,000.00
IMB LTD	A-2	3/09/2024	189	4.85%	11/03/2025	500,000.00
ST GEORGE BANK	A-1+	3/09/2024	231	3.85%	22/04/2025	500,000.00
SUNCORP-METWAY LTD	A-1	3/09/2024	189	5.00%	11/03/2025	500,000.00
BANK OF QUEENSLAND	A-2	10/09/2024	189	4.95%	18/03/2025	500,000.00
COMMONWEALTH BANK OF AUSTRALIA	A-1+	10/09/2024	126	4.83%	14/01/2025	1,000,000.00
IMB LTD	A-2	10/09/2024	182	4.85%	11/03/2025	600,000.00
SUNCORP-METWAY LTD (BARP)	A-1	10/09/2024	210	5.00%	8/04/2025	2,000,000.00
COMMONWEALTH BANK OF AUSTRALIA	A-1+	17/09/2024	91	4.82%	17/12/2024	500,000.00
COMMONWEALTH BANK OF AUSTRALIA	A-1+	17/09/2024	91	4.82%	17/12/2024	500,000.00
IMB LTD	A-2	17/09/2024	182	4.85%	18/03/2025	500,000.00
NATIONAL AUSTRALIA BANK LTD	A-1+	24/09/2024	140	5.00%	11/02/2025	500,000.00
COMMONWEALTH BANK OF AUSTRALIA	A-1+	1/10/2024	98	4.84%	7/01/2025	1,000,000.00
ST GEORGE BANK	A-1+	1/10/2024	273	4.70%	1/07/2025	500,000.00
IMB LTD	A-2	8/10/2024	98	4.75%	14/01/2025	250,000.00
NATIONAL AUSTRALIA BANK LTD	A-2	8/10/2024	189	5.05%	15/04/2025	500,000.00
BANK OF QUEENSLAND	A-2	10/10/2024	173	4.95%	1/04/2025	500,000.00
SUNCORP-METWAY LTD	A-1	15/10/2024	210	5.08%	13/05/2025	500,000.00
COMMONWEALTH BANK OF AUSTRALIA	A-1+	22/10/2024	182	4.85%	22/04/2025	500,000.00
BANK OF QUEENSLAND (Wyangala Sewer Handover)	A-2	29/10/2024	182	5.00%	29/04/2025	1,000,000.00
SUNCORP-METWAY LTD	A-1	29/10/2024	210	5.02%	27/05/2025	500,000.00
Total						32,770,914.23

I hereby certify that all of the above investments have been placed in accordance with the Act, the Regulations and Council's Investment Policy.

Scott Ellison

Manager – Finance

31/10/24

2. Interest Rate

The average interest rate for Council’s investments held is 4.98%. At the time of preparing this report, average (market rates) interest rates were as follows as at 31 October 2024:

30 Days	60 Days	90 Days	120 Days	150 Days	180 Days	270 Days	1 YR
3.60%	3.77%	4.60%	4.68%	4.74%	4.79%	4.89%	4.81%

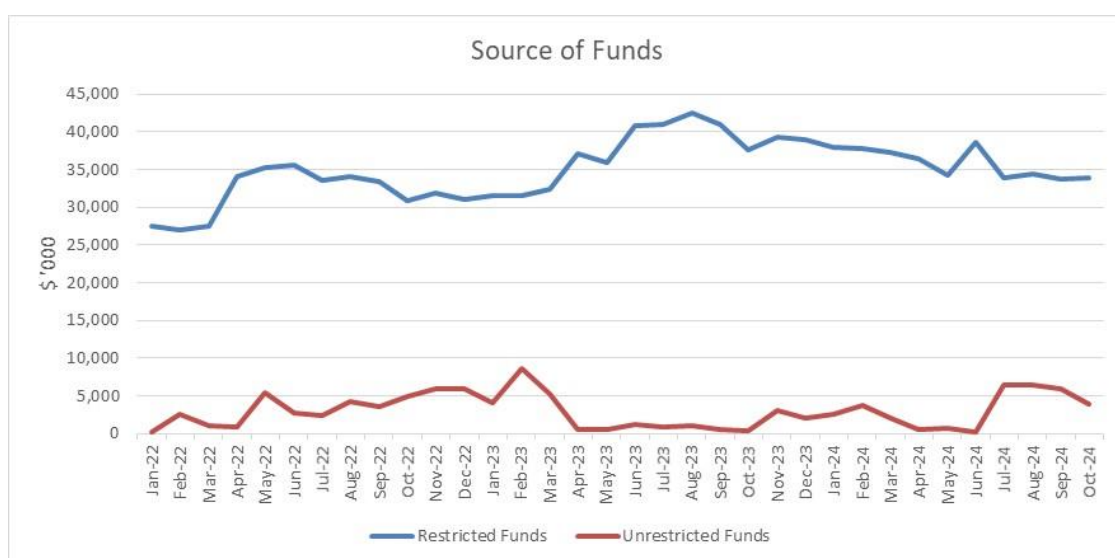
3. General Fund Balance

As at 31 October 2024 balances for Cowra Shire Council for Transaction Accounts and Cash in hand were as follows:

CBA General Account	\$'000
General Fund bank account	800
On-Call account balance	4,250
Cash in hand	4
TOTAL	5,054

The table and graph below show Council’s source of funds with the split between Restricted and Unrestricted. The unrestricted funds representing the operating capital available to Council at any given time.

Source of Funds	\$'000
Investment Portfolio	32,771
Cash and Cash Equivalents - General Ledger	5,054
TOTAL	37,825
Represented By:	
Restricted Funds	33,925
Unrestricted Funds	3,900
TOTAL	37,825



4. Council's Investments – Mix of Investment Ratings

Council's investments are made in accordance with its investment policy and in particular are subject to Section 6 of that policy as follows:

6. Approved Investments

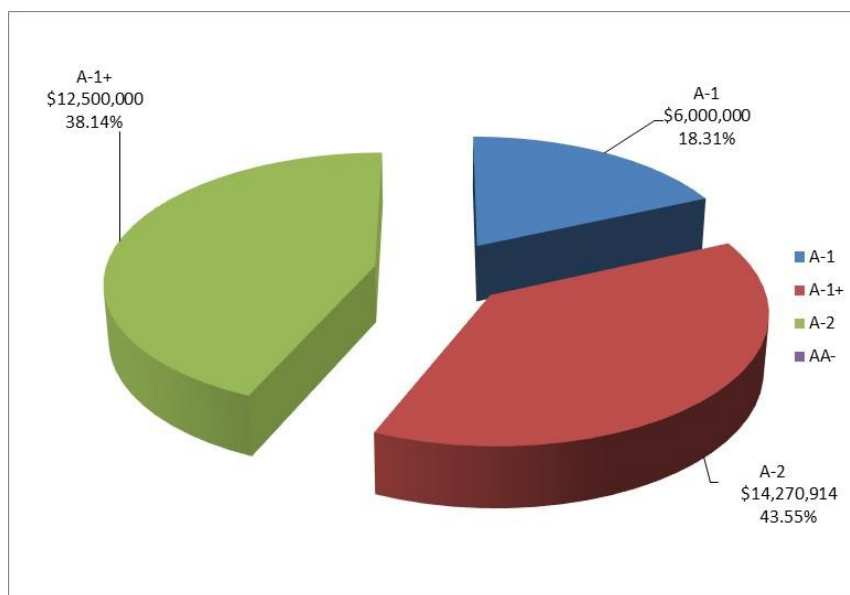
Investments are limited to those allowed by the most current Ministerial Investment Order that has been issued by the NSW Minister for Local Government.

All investments must be denominated in Australian Dollars. Authorised new investments as from 12 January 2011 are limited to the following, as per the attached Ministerial Investment Order.

- a. Any public funds or securities issued by or guaranteed by, the Commonwealth, any State of the Commonwealth or a Territory.
- b. Any debentures or securities issued by a Council (within the meaning of the Local Government Act 1993 (NSW).
- c. Interest bearing deposits with, or any debentures or bonds issued by, an authorised deposit - taking institution (as defined in the Banking Act 1959(Cwth)), but excluding subordinated debt obligations.
- d. Any bill of exchange which has a maturity date of not more than 200 days; and if purchased for value confers on the holder in due course a right of recourse against a bank which has been designated as an authorised deposit-taking institution by the Australian Prudential Regulation Authority.
- e. A deposit with the New South Wales Treasury Corporation or investments in an Hour - Glass Investment Facility of the New South Wales Treasury Corporation."

It should be noted that 100% of Council's investments are as per (c) above.

The following pie-chart shows Council's mix of investments for the period detailing the various classes of investments as per the Moody's and Standard and Poor's classifications.



Rating Types as per Council's Investment Policy and the Department of Local Government Guidelines

Any securities which are issued by a body or company (or controlled parent entity either immediate or ultimate) with a Moody's Investors Service, Inc. credit rating of "Aaa", "Aa1", "Aa2", "Aa3", "A1" or "A2" or a Standard & Poor's Investors Service, Inc credit rating of "AAA", "AA+", "AA", "AA-", "A+", or "A"

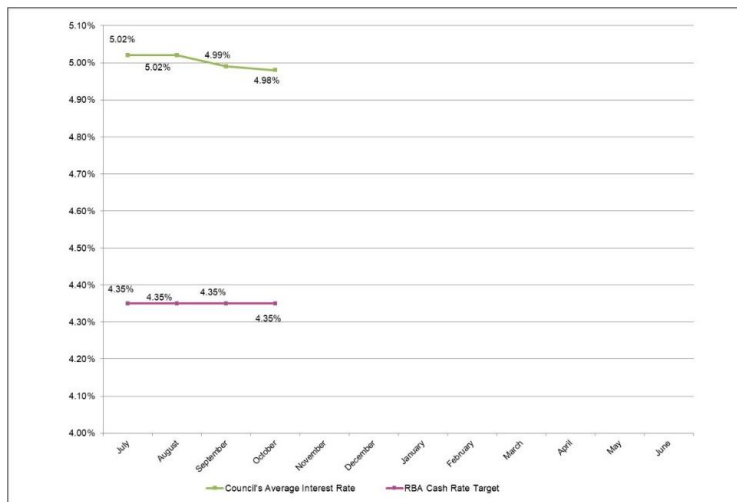
Any securities which are given a Moody's Investors Service Inc credit rating of "Aaa", "Aa1", "Aa2", "Aa3", "A1", "A2" or "Prime-1" or a Standard and Poor's Investors Service, Inc credit rating of "AAA", "AA+", "AA", "AA-", "A+", "A"; "A1+" or "A1"

5. Interest on Investment Income

2024-2025 estimated interest on investments amount is \$1,716,932 and has been included in the Budget. Performance of investments is monitored monthly.

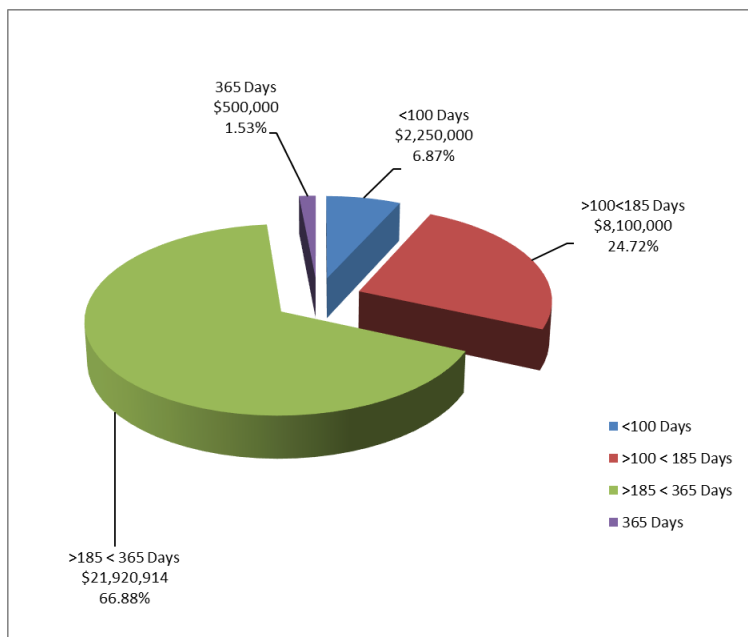
6. Term Deposit Average Monthly Interest Rate Compared to the RBA Cash Rate Target

The following graph compares the average monthly interest rate secured by Council to the RBA Cash Rate Target. Monetary policy decisions by the RBA are expressed in terms of a target for the cash rate, which is the overnight money market interest rate.



7. Maturity Profile of Council's Investments

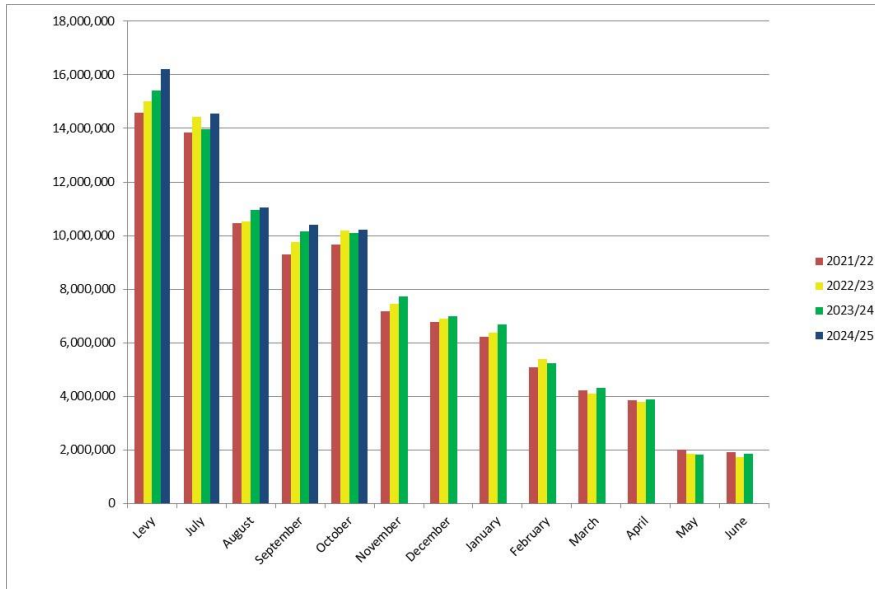
The following pie-chart shows the mix of Council investments for the month by maturity type.



Rates

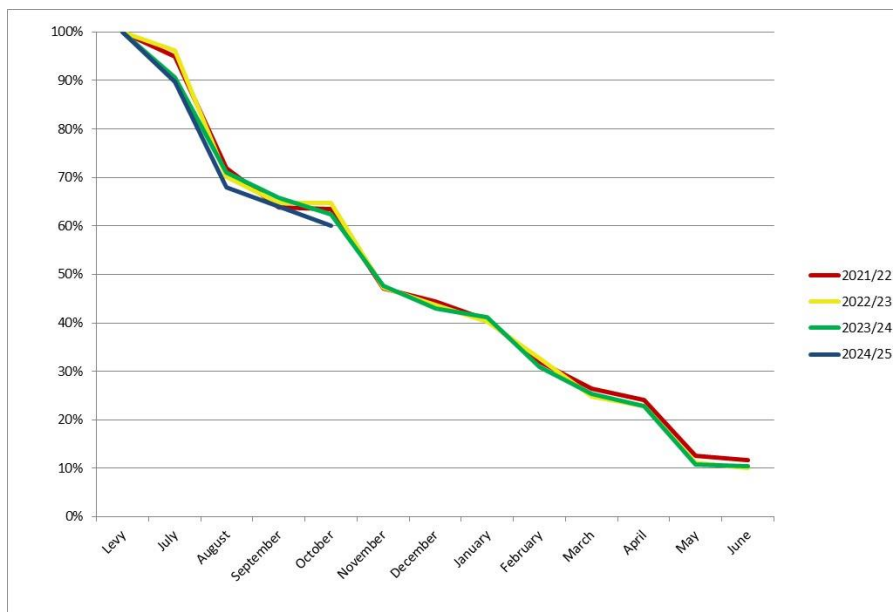
8. Comparison of Rate Collection Progress for 2024-2025 to prior years

The following graph shows the total rate levy and arrears expected to be carried forward at the time of the rate levy in October 2024. Council’s debt collection policy has the objective of having no more than 10% of rates outstanding by the end of each financial year.



9. Council Rate Levy - % Comparison

As the levy varies each year, the following graph shows the total percentage of rates and arrears outstanding each month based on 100% being total levy plus total arrears in each year.



10. Council Rate Levy – Arrears and Recovery Action

At the 30 June each year, the total rate arrears figure consists of the unpaid rates from the year just ended together with outstanding balances from previous years.

Arrears at 30 June 2024		\$1,232,569
Collected year to date	-437,449	
Collected in October	-107,113	-544,562
Balance as at 31/10/2024		688,007

11. Indicative Position of General Fund for the Current Year to 30 June 2025

The following table shows Council's budget result based on the budget set as per Council's Operational Plan for 2024-2025.

Resolution	Budget Income Statement - 2024/2025 Operating Result - Before Capital Grants & Contributions					Budget Cash at End of Year - 2024/2025				
	Consolidated	General	Water	Sewer	Waste	Consolidated	General	Water	Sewer	Waste
	'000	'000	'000	'000	'000	'000	'000	'000	'000	'000
Adopted Budget	(1,747)	(951)	(103)	(915)	222	40,189	21,158	6,294	9,647	3,090
136/24 Rent of enclosed Dedicated Roads	(4)	(4)				(4)	(4)			
132/24 Dam Surveillance & Inspections	(29)	(29)				(29)	(29)			
144/24 Civic centre Theatre Seating						(40)	(40)			
178/24 Safe & Secure Water Program	(48)		(48)			(48)		(48)		
End of 1st Quarter - Prior to Review	(1,828)	(984)	(151)	(915)	222	40,068	21,085	6,246	9,647	3,090

Loans

12. Interest Rate

The average interest rate for Council's current loans is 5.63%. Weighted Average Interest Rate (based on principal outstanding) is 6.56%.

13. Loan Summary

Summary of Current Loans and Purpose as at 31 October 2024.

Loan No	Lender	Date Obtained	Due Date	Principal	Interest Rate %	Principal O/S 31/10/2024
	GENERAL					
236	COMMONWEALTH (RIVER PK AMEN/VAUX DRAINAGE)	28/01/2005	1/02/2025	433,500	6.31	18,264
241B	COMMONWEALTH BANK (VAUX ST DRAINAGE WEST)	18/12/2006	18/12/2036	166,000	6.35	106,300
242B	COMMONWEALTH BANK (MULYAN OVAL AMENITIES)	22/08/2007	24/08/2037	95,000	6.80	63,968
249	NATIONAL AUST. BANK (CIVIC CENTRE REFURBISHMENT)	22/12/2008	22/12/2033	1,395,390	8.15	842,983
245	NATIONAL AUST. BANK (CIVIC CENTRE REFURBISHMENT)	29/06/2009	29/06/2029	234,000	8.33	96,179
246	NATIONAL AUST. BANK (SALEYARDS EFFLUENT SCREENS)	16/04/2010	16/04/2025	225,000	8.01	12,581
250	NATIONAL AUST. BANK (DRAINAGE IMPROVEMENTS)	28/06/2013	28/06/2028	250,000	6.36	86,146
253A	NSW TREASURY (DEPOT REDEVELOPMENT - STAGE 1)	27/06/2016	27/06/2026	400,000	2.63	77,803
253B	NSW TREASURY (AIRPORT SUBDIVISION)	27/06/2016	27/06/2026	1,478,993	2.63	287,653
253C	NSW TREASURY (CEMETERY EXPANSION)	27/06/2016	27/06/2026	250,000	2.63	48,612
254A	NSW TREASURY (DEPOT REDEVELOPMENT - STAGE 2)	11/05/2020	11/05/2040	512,120	2.41	422,804
254B	NSW TREASURY (CBD FOOTPATH REFURBISHMENT)	11/05/2020	11/05/2040	1,437,788	2.41	1,187,290
254C	NSW TREASURY (LOW LEVEL BRIDGE REPAIRS)	11/05/2020	11/05/2040	500,000	2.41	412,891
						3,663,474
	WASTE					
247	NATIONAL AUST. BANK (RECYCLING PLANT)	16/04/2010	16/04/2025	538,500	8.01	30,110
255	NSW TREASURY (MRF AMENITIES/ADMINISTRATION BUILDING)	28/06/2024	28/06/2044	450,000	5.76	446,970
						477,080
	WATER					
238	COMMONWEALTH (CBD MAINS REPLACEMENT)	22/02/2006	23/02/2031	1,000,000	6.03	414,124
241A	COMMONWEALTH BANK (WATER MAIN REPLACEMENT)	18/12/2006	18/12/2036	1,256,000	6.35	804,584
242A	COMMONWEALTH BANK (1C1 ZONE)	22/08/2007	24/08/2037	1,286,500	6.80	865,803
251	WESTPAC (EMERGENCY WATER SUPPLY CONSTRUCTION)	28/06/2013	27/06/2033	1,186,124	6.566	707,589
252	NATIONAL AUSTRALIA BANK (WATER TREATMENT PLANT AUTOMATION)	18/06/2014	18/06/2024	3,875,000	5.050	0
						2,792,099
	SEWERAGE					
244	NATIONAL AUST. BANK (SEWER TREATMENT PLANT)	6/05/2010	04/05/2040	7,213,230	8.13	5,727,979
						5,727,979
	GRAND TOTAL					\$12,660,632

4 LATE REPORTS

5 NOTICES OF MOTIONS

Nil

6 CONFIDENTIAL MATTERS

Nil